Internal Quality Assurance Cell (IQAC)
Narayana Engineering College::Gudur
(Approved by AICTE & Affiliated to JNTUA; An ISO 9001-2015 Certified Organization)

Date: 29-Dec-2018

Minutes of 6th IQAC Meeting

A meeting for all the members of IQAC, Narayana Engineering College, Gudur was convened on **29th December, 2018** at 10.00 AM in the college Board Room. The meeting was held on the following agenda.

Agenda:

Sl.No		Item
1	:	Action taken report on minutes of meetings held on 13.06.2018
2	:	NAAC Accreditation and Submission
3	:	Reviews of activities
4	:	Placement and Training
5	:	Outcome Based Education- Enhancements to existing practices.
6	:	Any other matter with the permission of the chairperson

The Minutes of IQAC minutes are as follows

1	Action taken report on Minutes of meetings held on 13.06.2018
	Chairperson requested the members to approve the minutes of its previous meeting and necessary action taken. • As an encouragement, the college has organized a variety of programs to train faculty members on various competencies required for teaching learning. • IQAC has organized a couple of programs as quality initiatives to train on innovative pedagogy approaches like Bloom's taxonomy in design and assessment of course learning outcomes, workshop on attainment of program outcomes, seminar on outcome based education etc. • Institute level and department level meetings were conducted to create awareness on NAAC preparation and submission. • Guest lectures are organized on Intellectual Property Rights (IPR) by IPR cell. • Technical talks and workshops are organized to encourage Industry-Academia Innovative practices. • A national level Technical Fest "NIPUNA" was organized by CSE Department.

2	**NAAC Accreditation and Submission**
	• Speaking on the occasion, the chairperson, IQAC said that the college has successfully submitted Self Study Report regarding NAAC and appreciated IQAC for integrating all the departments for effective organization of various activities under NAAC.
3	**Reviews of activities**
	• Coordinator, IQAC presented report of internal Academic and Administrative Audit conducted for the semester. • The committee members reviewed various activates, rubrics of quality programs implemented. • The committee members suggested to implement an online Suggestion Box by IQAC to obtain additional comments, questions, and requests.
4	**Placement and Training**
	• Committee confirmed the campus placement drives, companies visited the campus and number of students recruited. • A discussion raised on preparation of a separate training schedule for training final year students. • Suggested to invite more corporate trainers into the campus for training the students. • The member from industry explained the current trends of the industries.
5	**Outcome Based Education- Enhancements to existing practices.**
	• Chairperson conveyed the members regarding implementation of Outcome Based Education (OBE) format for designing and evaluating the internal examinations. • Further quoted that in addition to existing practices of OBE, the departments are encouraged to derive COs, POs, PEOs, CAT & GAP Analysis to all the subjects. • Members confirmed that one workshop and two seminars were organized by IQAC to upgrade faculty skills and knowledge regarding Outcome Based Education.
6	**Any other matter with the permission of the chairperson**
	The following points are discussed: • Quality Parameters and Quality benchmarks. • Continuous monitoring of all the activities in the college by IQAC. • Conducting Alumni meet in January, 2019. • Discussion on Central and Departmental level Academic & event calendars.

At the end of the meeting, the committee members resolved that the action taken and the meeting concluded with vote of thanks.

Sd/--
 (IQAC Coordinator)   Sd/--
                                                                     (Chairperson, IQAC)